

BYLAWS
Of the
DEAN LAKE ASSOCIATION
Grand Rapids, Michigan

Article I – NAME

The name of the organization shall be The Dean Lake Association of Grand Rapids, Michigan.

Article II – OBJECT

1. “To preserve and maintain Dean Lake, its beauty and usefulness, and to promulgate rules and regulations that will insure the maximum enjoyment to the members of this Association.” (This is a direct quote from the Articles of Incorporation which are filed in Lansing.)

Article III – MEMBERSHIP

1. Members shall constitute those who reside on lakefront property and pay the regular yearly assessment. Membership can also be held by the residents on Miramar whose property connects directly with the Plainfield Township Park on Dade and who also pay their regular yearly assessment. The residents on Miramar will be known as Associated Members with no voting privileges.

Article IV – MEMBERSHIP ASSESSMENT

1. The membership assessment for the 2020-2021 fiscal year is to be \$50.00 per family.

Article V – OFFICERS

1. The government of this organization shall be vested in a board consisting of President, Vice-President, Secretary, Treasurer, and eight Trustees.
2. Elections for offices to be vacant will be held annually at the regular annual meeting of the general membership.
3. The President, Vice-President, Secretary and Treasurer shall be elected annually at a general membership meeting and take office for a term of one year with the privilege of being re-elected for the same office for two additional successive terms.
4. Two trustees shall be elected annually at the general membership meeting and will serve for a term of three years.
5. No person shall be eligible to hold office in this association unless he be a member of good standing.

Article VI – MEETINGS

1. The association general membership shall meet once per year, or more often if deemed necessary by the Board. Meetings shall be on the third Thursday of April at 7:30 p.m. unless the Board announces a different date and time by May 30th of that year. The meetings shall be held at such place as may be designated by the Board. Members will be notified of any additional special meetings as determined necessary by the Board
2. The Board shall meet approximately every other month during the entire year. These meetings shall be held at the time and place as they may designate, but will usually be scheduled on the first Wednesday of February, April, June, August, October, and December. Meetings shall be held at such place as the Board designates, and shall begin promptly at 6:30 and end at 8:00 p.m. An agenda will be emailed or distributed by the President or the Secretary at least 2 days prior to the meeting. Minutes of prior meetings shall also be emailed or distributed at least 2 days prior to the meeting, with the first agenda item being approval of the last month's meeting minutes. Special meetings may be held at the call of the President or any two Board members. Committee reports shall be given at each Board meeting, even if only to report that no action was taken by that committee since the prior report. Six Board members shall constitute a quorum.

Article VII – DIRECTORS AND OFFICERS

1. The Board of Directors shall be responsible for the execution, through its officers and committees, of the authorized policies and activities of the association. It shall, at the first Board meeting of each fiscal year, adopt a budget in which the expenditures authorized for such year shall not exceed the anticipated income and the resources available for use during such ensuing year. It shall authorize all expenditures, approve all bills for payment, see that the proper books of account are kept by the Treasurer, cause audits to be made at such times and places as it may in its discretion deem fit and proper and at least once every three years cause an audited statement to be prepared by an auditor and submitted to the Board of Directors. It shall designate the bank or banks in which the funds shall be deposited and upon which checks shall be drawn, the person or persons who shall sign all checks, one of whom at least shall be the Treasurer. It shall appoint one of the members of the association to fill any vacancy that may occur and such appointed director shall act until the next annual election at which time a director shall be elected to fill the unexpired term of such director.
2. The President shall be the chief executive officer, shall preside at all association meetings, shall appoint all committees except as otherwise herein provided, and shall be ex-officio a member of each committee.
3. The Vice-President next in rank shall perform the duties of the President in case of the latter's absence or disability. If for any reason there be a vacancy in the office of President, the Vice-President shall succeed in office. Vacancies in any other office shall be filled by the Board.

4. The Secretary shall keep minutes at all meetings; send or email all notices to members; and make all required reports.
5. The Treasurer shall keep accurate account and record of all moneys received and disbursed by him or her, deposit all moneys in approved depositories, pay all bills when approved, make semi-monthly reports of all transactions and accounts at the regular meetings of the Board of Directors, and keep all records open for inspection by the officers of the association during business hours.

Article V III – RULES AND AMENDMENTS

1. These Bylaws may be amended at any regular meeting by a two-thirds vote of the members present and voting. Each household is entitled to one vote.
2. No amendment shall be voted upon unless written notice stating the proposed amendment shall have been mailed or emailed to each member at least one week prior to the meeting at which the vote is to be taken. The proposed amendment shall also be posted on the association website one week prior to the meeting at which the vote is to be taken.
3. Any suggestion or proposition involving the expenditure of the association money shall be referred to the Board of Directors.
4. No resolution committing the association to any project shall be submitted to vote until it has been presented to the President in writing by mail, email, fax, or hand delivery. The President may at his or her discretion refer any resolution to the Board of Directors for their approval before action is taken by the association.
5. Any complaint from any member concerning the lake or association is to be put into writing and submitted by mail, email, fax, or hand delivery to one of the board members. This board member will bring it to the next board meeting for consideration and action during the months the general membership will not meet. Otherwise it may be brought up at the general membership meeting.

Approved and passed by the board of Directors and Membership of
The Dean Lake Association of Grand Rapids, Michigan